

*Just*FAITH

JustFaith Ministries

Job Announcement - Youth & Young Adult Discipleship Programs

JustFaith Ministries invites applications for a position on its program staff.

The person in this position collaborates with other program staff members on the development and implementation of all aspects of JustFaith Ministries programs, with the specific responsibilities of programming for youth and young adults.

Responsibilities include the development and distribution of current program materials (*JusticeWalking* program for high school and college students); communication with co-facilitators, regional church staff/diocesan directors and leadership teams; evaluation of programs; and development of new programming.

JustFaith Ministries staff members form a highly collaborative work community that stresses relationships, prayer, integrity, creativity and a prophetic spirituality. Applicants outside Louisville, Kentucky should be prepared to relocate.

See job description that follows. Applications will be accepted until position is filled. Employment can begin immediately.

Compensation

JustFaith Ministries strives to provide just compensation to all of its employees. Starting salary for this position is commensurate with experience and education. JustFaith provides a range of benefits, including healthcare, pension, disability, vacation, and paid time off for holidays, sickness, continuing education, and personal retreats.

To Apply

Please send a letter of application and a résumé to:

Attn: Jack Jezreel
JustFaith Ministries
PO Box 221348
Louisville, KY 40252

Or email these materials to jack@justfaith.org

JustFaith Ministries is an equal opportunity employer.

JustFaith Ministries
Job Description: Youth and Young Adult Discipleship Programs

Mission Statement: *JustFaith Ministries encourages people of faith to develop a passion for justice and compassion for the poor by crafting and supporting programs that integrate education, spirituality, and community.*

The staff of JustFaith Ministries is committed to being a faith community working in partnership with each other to see that the work of JustFaith Ministries is accomplished and instilled with the integrity of the Gospel. Love, reverence, courage, and collaboration are the qualities sought from members of the staff team.

Job Title: Program Staff - Youth and Young Adult Discipleship

Reporting Relationship: Accountable to the program team and entire staff; reports to Executive Director

General Responsibilities: This person's primary responsibility is to collaborate with other program staff members on the development and implementation of all aspects of JustFaith Ministries (JFM) programs, with the specific responsibilities of programming for youth and young adults.

Youth and young adult responsibilities include the development and distribution of current program materials (*JusticeWalking* program for high school and college students); communication with co-facilitators, regional church staff/diocesan directors and leadership teams; evaluation of programs; and development of new programming.

General Areas of Responsibility

- Program Development and Implementation (30%)
- Communication with program constituents (30%)
- Evaluative Processes (15%)
- Liaison, Collaboration, Team Collaboration (15%)
- Support of other JFM programs (10%)

Specific Responsibilities

Work with other program staff to develop and implement all aspects of the *JusticeWalking* high school and college programs including: evaluation of resource materials; creating and revising of program components for larger Christian community; and distribution of program components.

Work with other program staff to evaluate the *JusticeWalking* programs, including the degree to which program goals are met. Evaluate specific program components by analyzing co-facilitator, participant and regional church staff/diocesan directors (as applicable) feedback.

Work with new co-facilitators to promote ease of implementation as well as a full understanding of the programs and their role in it.

Develop relationships with current facilitators by communicating regularly, creating and maintaining a database of co-facilitator information, and consulting with co-facilitators on issues, problems and concerns as needed.

Communicate with regional church staff/diocesan directors on all aspects of the programs by developing relationships, creating and maintaining a database of current regional church staff/diocesan director information, assuring material distribution for said staff, and communicating as needed on issues and concerns.

Work to actively promote *JusticeWalking* programs through workshops, regional and diocesan relationships, exhibits and other communications.

Coordinate communication networks for co-facilitators of *JusticeWalking* programs.

Participate in liaison work and organizational collaborations by meeting with partners and other organizations or individuals as needed and requested.

Promote local parish and graduate support through the development of local leadership teams by offering regular support and consultation for assigned leadership teams.

Support and promote other JFM programs as part of robust collaborative emphasis and process.

Work with committees of the JustFaith Ministries Board of Directors as assigned.

Maintain efficient personal office and administrative systems, including filing correspondence, expenses.

Seek and participate in strategic opportunities for professional development and spiritual growth.

Participate in staff meetings and activities, board and committee meetings and other JustFaith Ministries activities as needed and requested.

Other duties as assigned.

Required knowledge and experience:

Masters degree in spirituality, theology or related area preferred; or equivalent experience

Experience with social ministry on the church/parish and/or regional/diocesan/national level

Direct experience with youth and adult education/formation

Creative writing experience

Personal engagement with the poor

Microsoft Office proficiency

Specific skills and abilities employed:

Passion for engagement with youth and young adults

Creative writing

Editing

Phone, email and personal one-on-one communication

Team work and collaboration

Strategic thinking

Public speaking

Willingness to travel (irregularly 1-4 days/month)

Willingness to engage with a wide range of Christian denominations

Flexibility to adjust work in response to young, growing organization